

facility to all its Members to enable them to cast their vote on all matters listed in the notice by electronic means. The details regarding the remote e-voting facility is provided below:		cut-off date for determining the Members entitled to vote		Tuesday, 20 th August, 2019		
Commencement of remote e-voting period		End of remote e-voting period		Saturday, 24th August, 2019 at 9.00 A.M. Monday, 26th August, 2019 at 5.00 P.M.		
Remote e-voting will be disabled by CDSL after 5.00 P.M. on Monday, 26th August, 2019. The Members shall not be allowed to vote beyond the said date and time. Members whose names are recorded in the Register of Members or in the Register of Beneficial Holders maintained by the Depositories as on the cut-off date, shall be entitled to cast their vote either through remote e-voting or through electronic voting at the venue of the AGM. The Company shall provide electronic voting facility at the venue of AGM for the Members attending the AGM, in respect to the businesses mentioned in the Notice. The Members shall not be entitled to cast their vote through remote e-voting prior to the AGM but shall be entitled to cast their vote again. Any person, who becomes a Member of the Company after completion of dispatch of notice to hold share(s) as on cut-off date i.e. Tuesday, 20th August, 2019, may request for login ID and password at ml.helpdesk@linkinlime.co.in or investors@alkem.com. However, if the person is already registered with CDSL for e-voting, then the existing user ID and password shall be used for casting vote. Manish L. Ghia, Partner, M/s. Manish Ghia & Associates, Practising Company Secretaries, Mumbai (Membership No. 6252, CP No. 3531) are appointed as Scrutinizer to scrutinize voting process in a fair and transparent manner. The results declared alongwith the Scrutinizer's Report shall also be communicated to the Stock Exchanges and Central Depository Services (India) Limited (CDSL). The same shall be displayed on the Company's website and also on the Notice Board of the Company as Registered Office. In case any Member has queries, grievances or issues regarding e-voting, Members may refer to Frequently Asked Questions and e-voting manual available at www.evotingindia.com or section or write an email to helpdesk.evoting@cdslindia.com or may write to Mr. Hbhoob Lakhani, Assistant Manager, Central Depository Services (India) Limited, A Wing, 1st Floor, Marathon Futurex, Mafatlal Mills Compounds, N M Joshi Marg, Lower Parel (E), Mumbai – 400013; Phone number: 1800225533. The Company has fixed Tuesday, 20th August, 2019 as the "record date" for the purpose of AGM and for determining entitlement of shareholders for payment of final dividend for financial year 2018-19.						
For Alkem Laboratories Limited Sd/- Manish Narang President – Legal, Company Secretary & Compliance Officer						
Date: 30th July, 2019 Place: Mumbai						